



## Information Sheet for Exchange Programme 2020-2021

<b>Contact Information</b>	
Name of Institution	<b>TELECOM PARIS – IP Paris</b>
Address of the Campus	19 Place Marguerite Perey 91120 PALAISEAU (southwest of Paris)
International Relations Department	<p>Mr. Jean-François NAVINER Director - International Relations Department Academic Coordinator (Inbound/Outbound/Partnership) - e.mail: <a href="mailto:jean-francois.naviner@telecom-paris.fr">jean-francois.naviner@telecom-paris.fr</a> - phone : +33 1 75 31 94 24</p> <p>Ms. Catherine VAZZA Deputy Director - International Relations Department Outgoing Students - e.mail: <a href="mailto:catherine.vazza@telecom-paris.fr">catherine.vazza@telecom-paris.fr</a> - phone: +33 1 75 31 94 26</p> <p>Ms. Claude ALLAFORT Incoming Students Coordinator - International Relations Department - e-mail: <a href="mailto:incoming@telecom-paris.fr">incoming@telecom-paris.fr</a> - phone : +33 1 75 31 94 23</p>
Academic and student services	Ms. Marion TURGIS Admissions Coordinator <a href="mailto:admissions@telecom-paris.fr">admissions@telecom-paris.fr</a>
Website	<a href="https://www.telecom-paris.fr/en/international/international-students?l=en">https://www.telecom-paris.fr/en/international/international-students?l=en</a>
<b>Admission Requirements</b>	
Minimum GPA (or academic result in other scales)	No predefined rule for simple exchanges
Language Requirement	<ul style="list-style-type: none"> <li>- For scientific courses in French, a minimal level of B1 skills in French as a Foreign Language</li> <li>- For scientific courses in English, a minimum level of B2 skills in English is compulsory.</li> </ul> <p>Many courses of the 2<sup>nd</sup> year of the “cycle d’ingénieur” are in French. For access to these courses, a minimal level of B1 skills in French as a Foreign Language* is compulsory.</p>



	<p>For access to scientific courses in English, a minimum level of B2 skills in English** is compulsory.</p> <p>Besides, for students following the “Double Degree programme”, a level of B1 in French is mandatory to get the Telecom Paris Diploma.</p> <p><i>* The proof of French language proficiency could include: having French as your mother tongue, higher education degree obtained from a French-speaking higher education institution (your degree has to prove that the language of instruction was French or mainly French) or acquisition of a French Language qualification: TCF: 350 points; TEF: 500 points; TFI: 500 points; DELF B1</i></p> <p><i>**The proof of English-language proficiency could include: having English as your mother tongue, higher education degree obtained from a English-speaking higher education institution (your degree has to prove that the language of instruction was English or mainly English) or acquisition of an English language qualification: First certificate (Cambridge): A; TOEFL ITP (institutional): 564 pts; TOEFL Ibt (internet-based): 85 pts; TOEIC: 870 pts; IELTS: 6.5</i></p>
Amount of credits completed per semester	30 ECTS / semester
Degree level upon application submission	Last year of undergraduate studies or better postgraduate
<p>Available Exchange Period</p> <p>a. One term only; b. One year only; c. Both</p> <p><i>(Please choose the appropriate one)</i> <i>(If “a” is chosen, please specify 1<sup>st</sup> term or 2<sup>nd</sup> term)</i></p>	C. Both but preferably one year from September
Other Requirements / Remark(s)	<ul style="list-style-type: none"> <li>- The exchange programme is only for students coming from a partner university of Telecom Paris – IP Paris.</li> <li>- The student has to be nominated by the partner university’s exchange program coordinator.</li> <li>- The student will have to return by mail the application form and the documents required before the deadline</li> </ul>

Academic Information		
Academic Calendar for AY 2020-2021	Fall semester	Spring semester
Commencing Date:	Early September 2020	End of January 2021
Concluding Date:	End of January 2021	Beginning of July 2021



Examination:	Depending on courses
Summer Term (if applicable):	No summer term
Website for reference:	<a href="http://www.telecom-paris.fr">www.telecom-paris.fr</a>
Language of Instruction	French or English depending on the course
Course load per semester	30 ECTS
Average credit per course	2.5 (scientific courses)
Available Disciplines of Study for Exchange Students	All offered if the language requirements are respected. Also note that some courses might sometimes be full, especially when students arrive for the second semester and some classes may sometimes not open when there is a lack of interest from students. According to the level of the student in some fields, we may recommend him/her not to choose some specific courses.
Website for Course Information (Please send us your prospectus if the information are not available online)	For visit/exchange program: <a href="https://synapses.telecom-paris.fr/catalogue/2019-2020/diplome/1992/AL-echange-non-diplomant">https://synapses.telecom-paris.fr/catalogue/2019-2020/diplome/1992/AL-echange-non-diplomant</a>  For Diplôme d'Ingénieur Double Degree: <a href="https://synapses.telecom-paris.fr/catalogue/2019-2020/diplome/1991/ING-diplome-d-ingenieur">https://synapses.telecom-paris.fr/catalogue/2019-2020/diplome/1991/ING-diplome-d-ingenieur</a>
Information on Grading System	European Credit Transfer System (ECTS)
Official transcript delivery	Yes

<b>How to apply</b>	
Application Deadline	Before <b>May 4, 2020</b> at 6:00PM (for September 2020 intake) Before <b>November 9, 2020</b> at 6:00 PM (for February 2021 intake for exchange students coming for the second semester of studies)
Application Procedure	Nomination from the University Partner then student can send the application documents. Please contact: <a href="mailto:incoming@telecom-paris.fr">incoming@telecom-paris.fr</a>
Website for Application Information and required supporting documents	<a href="https://www.telecom-paris.fr/en/international/international-students/application?!=en">https://www.telecom-paris.fr/en/international/international-students/application?!=en</a> Documents needed: <ul style="list-style-type: none"> <li>- Application form</li> <li>- Statement of purpose</li> <li>- CV</li> <li>- Transcript of grades</li> </ul>



	<ul style="list-style-type: none"> <li>- Copy of passport or Identity card</li> <li>- 2 recommendation letters</li> <li>- Language(s) certificates</li> </ul>
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Accommodations	
<p>Is on-campus accommodation available for exchange students?          There is various students' accommodation close to the school with different prices according to the type of housing.          Cost per semester: approximately between 2500 and 4000€ (according to the type and place).          French financial subsidies possible under eligibility criteria.          For more information, students can visit our page about students' housing: <a href="https://www.telecom-paris.fr/en/campus/campus-life/housing-and-dining">https://www.telecom-paris.fr/en/campus/campus-life/housing-and-dining</a></p>	
Application procedures	Relevant contact and information will be sent for the students who need accommodation.

Arrival Information		
	Fall semester	Spring semester
Suggested Arrival Date:	1 week before courses start	1 week before courses start
Airport pick-up service available?	No	No

Visa Information	
<p>Are exchange students required to obtain a student visa?          Yes if students do not have the European Union citizenship.</p>	
<p>If YES, what are the procedures?          (Please provide any relevant websites)</p>	<p>For more information, you can check the website below:  <a href="https://france-visas.gouv.fr/en_US/web/france-visas/welcome-page">https://france-visas.gouv.fr/en_US/web/france-visas/welcome-page</a></p>
Are exchange students allowed to work?	No
Is a special visa required for work?	Yes

Health Insurance	
<p>Students will have to register on <a href="https://etudiant-etranger.ameli.fr">https://etudiant-etranger.ameli.fr</a> at their arrival at school so as to be covered by the mandatory French social insurance that covers a part of medical expenses while studying in France.          Students can also take and pay a complementary private insurance to get additional</p>	



reimbursements.

For European Union students, before coming to France, they will have to get their European health insurance card (or temporary certificate) with relevant state institutions of their country.

#### **Estimated Cost of Living (in Local Currency)**

Accommodation (according to the type and the place) = 500 €

Food = 200 €

Private health Insurance = 50 €

Leisure = 100 €

Other = 50 €

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Total per month = 900 €