FACT SHEET – AY 2020-2021

Faculty Name
Escola Politécnica da Universidade de São Paulo

Postal Address
Av. Prof. Luciano Gualberto, Travessa 3, nº 380
05508-010 – São Paulo – SP/Brasil

Web Site
https://www.poli.usp.br/

Institutional Video
https://www.youtube.com/watch?v=nQbfIzh-jMk0&t=24s

INTERNATIONAL RELATIONS COMMITTEE

Prof. Henrique Lindenberg Neto (President) Structural Engineering and Geotechnics Department (PEF)
Prof. Fernando Josepetti Fonseca (Vice-President) Eletronic Systems Engineering Department (PSI)
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Prof. José Rodolfo Scarati Martins Hydraulics and Environmental Engineering Department (PHA)
Prof. Marcelo Augusto Leal Alves Mechanical Engineering Department (PME)
Prof. Marcio Lobo Netto Eletronic Systems Engineering Department (PSI)

INTERNATIONAL RELATIONS OFFICE

Postal Address
Serviço de Relações Internacionais / Escola Politécnica da USP
Av. Prof. Luciano Guaberto, Travessa 3, nº 380
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Web Site
https://www.poli.usp.br/internacional/

Staff and Contacts
https://www.poli.usp.br/internacional/

Exchange Coordinator
Ms. Mariana C. Nunes

Internacional Affairs
Ms. Patricia M. Sandes

Student Mobility
Ms. Silvana Oliveira

Student Mobility
Mr. Fernando Tirada

Collaborator
Mr. Roger Silva
FACT SHEET – AY 2020-2021

TEACHING AND RESEARCH ENGINEERING DEPARTMENTS

<table>
<thead>
<tr>
<th>PCC</th>
<th>Civil Construction Engineering</th>
<th>PCS</th>
<th>Computer and Digital Systems Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEA</td>
<td>Electric Power and Automation Engineering</td>
<td>PEF</td>
<td>Structural Engineering and Geotechnics</td>
</tr>
<tr>
<td>PHA</td>
<td>Hydraulics and Environmental Engineering</td>
<td>PME</td>
<td>Mechanical Engineering</td>
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<td>PMI</td>
<td>Mining and Petroleum Engineering</td>
<td>PMR</td>
<td>Mechatronics and Mechanical Systems Engineering</td>
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<td>PMT</td>
<td>Metallurgical and Materials Engineering</td>
<td>PNV</td>
<td>Naval Architecture and Ocean Engineering</td>
</tr>
<tr>
<td>PQI</td>
<td>Chemical Engineering</td>
<td>PRO</td>
<td>Production Engineering</td>
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<tr>
<td>PSI</td>
<td>Electronic Systems Engineering</td>
<td>PTC</td>
<td>Telecommunication and Control Engineering</td>
</tr>
<tr>
<td>PTR</td>
<td>Transportation Engineering</td>
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<td></td>
</tr>
</tbody>
</table>

Read more here

EXCHANGE INFORMATION

International Students

Read more here

Exchange Programs

Read more here

Tuition Fees

Escola Politécnica of the University of São Paulo does not charge tuition fees given its status as a public state institution

ACADEMIC INFORMATION

Academic Calendar

Semiannual Courses

1st semester: February/March to June (holidays in July).
2nd semester: August to December (holidays in January)

Calendar Poli 2020

Academic Calendar

Cooperative Courses

Three periods: from January to April; from May to August; from September to December

Registration disciplines/lectures

The Undergraduate Office is responsible for the registration of the exchange students. Exchange students are not allowed to do the registration through USP Corporative Systems

Academic Structure

5 years for all 16 engineering courses

Grading System

Grades are given in a scale from zero to ten; passing grade is five; grades are absolute and not comparative

Exams

The exams are carried out throughout the academic year usually two or three exams per semester.

Transcript of Records

Issued by the Undergraduate Office. Students are required to ask for the transcript before leaving Brazil. If it is not still ready the International Relations Office will send it to the home
**FACT SHEET – AY 2020-2021**

University.

**APPLICATION INFORMATION**

| Nomination by the Home University Deadline | October 12th for the 1st semester (February/March to June)  
| April 10th for the 2nd semester (August to December) |
| Application Deadline | October 20th for the 1st semester (February/March to June)  
| April 20th for the 2nd semester (August to December) |

Prior to sending the documents the home University must fill a nomination form with the following information about the students:

- Complete name,
- E-mail,
- Home university name,
- Field of study at home university;
- Exchange program at Poli (Double Degree; Non-Degree; Final Thesis Project; Short Duration; Research Internship in a Laboratory)
- Exchange period (one semester or one academic year)
- For Double Degree, specify the course to be taken at Poli

| How to Apply/Application Forms | Read more here |
| Required Documents | Curriculum Vitae/Resume  
| Statement of Purpose/Motivation Letter  
| Professional Plan/Professional Project  
| One Recommendation Letter  
| Learning Agreement (for non-degree exchange)  
| Most recent official Transcript of Records  
| Photocopy of a valid Passport  
| Proof of Health Insurance (if available) |

- Non-Degree exchange students are required to take at least 3 disciplines/lectures offered by Poli per semester.
- Double Degree exchange students are required to take full time workload

**Language Requirements**

The language of instruction at EPUSP is Portuguese. A Portuguese Language Proficiency Certificate is not mandatory, but all exchange students should have the basic level in Portuguese

**Portuguese Language Course**

AUCANI – International Cooperation Office of the University of São Paulo offers an online Portuguese language course. Information [aucani.idiomas@usp.br](mailto:aucani.idiomas@usp.br)
**FACT SHEET – AY 2020-2021**

**DATES & ORIENTATION**

**Arrival Date**
Students are required to arrive at least one week before the beginning of the classes.

**Accommodation**
Escola Politecnica of USP does not provide housing facilities for exchange students. For the arrival immediate accommodation, iPoli Team can appoint hostels specialized in receiving exchange students.

[https://www.ipoli.com.br/home](https://www.ipoli.com.br/home)
[https://www.facebook.com/ipoli.usp/](https://www.facebook.com/ipoli.usp/)

**Orientation Week and Academic Life**
iPoli - is a Student Association based at Escola Politecnica of USP aiming at helping international students at Poli and Poli students who want to do exchange programs abroad. iPoli organizes the orientation week for international students. Before arrival, please contact the iPoli Team through the e-mail contato@ipoli.com.br; they will also advise you about accommodation and academic life.

**Visa**
Temporary Type IV visa is mandatory to do an exchange program at Poli; students shall request it before leaving the home country. The Brazilian Embassy or Consulate is responsible for issuing Student Visas.

**Health Insurance**
A Medical Insurance covering the period the student’s stay in Brazil is mandatory and has to be purchased by the student before leaving the home country.

**USEFUL E-MAILS AND CONTACTS**

- Undergraduate Office: [secao.alunos.poli@usp.br](mailto:secao.alunos.poli@usp.br)
- Post Graduate Office: [pos.grad@poli.usp.br](mailto:pos.grad@poli.usp.br)
- Academic Office: [assist.academica@poli.usp.br](mailto:assist.academica@poli.usp.br)
- Educational Service: [servico.apoio@poli.usp.br](mailto:servico.apoio@poli.usp.br)
- Diplomas Office: [diplomas.poli@usp.br](mailto:diplomas.poli@usp.br)